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HEALTH SUPPORT AND MEDICAL POLICY

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Port Noarlunga Primary School is committed to supporting the health and wellbeing of all students. We acknowledge that parents/caregivers retain primary responsibility for their child's health care. This includes responsibility for providing accurate, up-to-date relevant information to staff regarding their child's routine and emergency health care needs.

FIRST AID

In an emergency at school or off site (eg, excursions, camps etc.) staff will administer emergency first aid and contact emergency services and student home contacts as required. For basic first aid treatment, students will seek assistance from staff and home contact will be made if needed. A First Aid log is recorded for all students seen at the front desk.

All head injuries will be reported to parents/caregivers by phone, or a letter will be sent home with the student if parents are unable to be contacted.

ROUTINE HEALTH AND PERSONAL CARE SUPPORT

Some students may require assistance with their routine of emergency health and personal care needs. Before staff can assist with this, parents/caregivers must provide written information from their doctor. The appropriate forms are available from the Front Office. This must outline specific care needs. It is the responsibility of the parent/caregiver to provide up-to-date relevant information.

ASTHMA

Staff are trained to administer reliever medication in the event of an asthma attack. Port Noarlunga Primary School has reliever medication for use in emergency situations only. Any student who requires additional assistance with their asthma must have an asthma plan filled out by their doctor.

MEDICATION

As much as possible, we encourage students to take medication outside of school hours, eg three times per day: can be taken in the morning (before school), afternoon (straight after school) and bedtime.

If medication needs to be taken at school:

- Medication must be provided in the original pharmacist container with students name and directions on the label. At the time of purchase, the pharmacist can provide extra containers and labels. The medication must be presented to front office staff and not left in school bags. It can then be stored securely.
- It is the parent's/caregiver's responsibility to provide the required medication and ensure that medication is taken, i.e. staff has no legal responsibility to remind students.
- A medication log will be kept in all cases.
- It is the parent's/caregiver's responsibility to ensure new Health Care Plans and Medication Forms are provided for any changes to dosages, times etc. and must be updated every year.
- **It is parents' responsibility to ensure that all medication is current and has not passed its expiry date.**

To ensure that we are able to contact you in an emergency it is vital the front office has current phone numbers and emergency contacts.